



## GUIDELINES FOR CHMC CLUBS

### CONDITIONAL REGISTRATION CLASSIC VEHICLE SCHEME (CVS)

**NOTE THAT CHMC WILL ONLY RECOMMEND REGISTRATION OF VEHICLES WITH REASONABLE MODIFICATIONS, GENERALLY THOSE THAT MAINTAIN THE VEHICLE'S APPEARANCE AND PERFORMANCE SIMILAR TO THAT OF AN AUTHENTIC ORIGINAL VEHICLE**

The Classic Vehicle Scheme provides for Conditional Registration of modified vehicles which are:

- 30 years of age or older
- up to 3.5 tonnes Gross Vehicle Mass
- not being a plant vehicle or trailer, and
- complying with the relevant NSW vehicle standards.

A Replica vehicle or an Individually Constructed Vehicle (ICV) will not be recommended for registration in CVS by CHMC..

A modified vehicle must have a current Compliance Certificate.

LPG conversions are allowed providing it is approved by the RMS recognised *Approved Organisation*.

CHMC is a RMS *Approved Organisation* for CVS. This means that it is party to the registration process for Classic Vehicles, and is the only means by which affiliated Clubs can address issues relating to CVS.

CHMC's RMS Liaison Officer is the *Responsible Person* who deals with CVS matters, and can best be contacted through the link on the CHMC website.

Should a Club or individual enquire about CVS matters directly to RMS; the enquiry will be redirected by RMS to CHMC.

Individual Club members are encouraged to make any contact with CHMC through their Club. Where an individual makes contact direct with CHMC, any response will be made through, or with the knowledge of, the individual's Club.

Registration of a vehicle under CVS requires both the *Registered Operator* (vehicle owner) and Club entering into a *Classic Vehicle Agreement* with CHMC, and involves the following steps:

1. The vehicle operator arranges for the vehicle to be inspected, and presents the inspection documents and registration application papers to the Club's *Registration Officer*. Full details of this are in CHMC *Guide to Registering a Classic Vehicle*.
2. A brief description of the vehicle's modifications and photo/s are to be attached to the *Classic Vehicle Agreement*.
3. The Club's *Registration Officer* checks that the information provided is correct, and completes the second part of the *Classic Vehicle Agreement*.
4. The *Classic Vehicle Agreement* (with attachment) and *Classic Vehicle Declaration* (RMS Form No 1835) are then forwarded to CHMC. This can be done by:
  - surface mail to CHMC PO Box 641 Queanbeyan NSW 2620,
  - or by email *in pdf format* to the RMS Liaison Officer, via the link on the CHMC Website.

All other of the operator's registration documents are held by the *Registration Officer* until the *Classic Vehicle Declaration* is returned by CHMC.

5. CHMC will verify the suitability of the vehicle for registration into CVS, stamp the *Classic Vehicle Declaration* and return a hard copy to the Club *by surface mail*. The *Classic Vehicle Agreement* will be filed in CHMC records.
6. The Club's *Registration Officer* will affix the Club stamp to the *Classic Vehicle Declaration*, and return all the Registration documentation to the Registered Operator.
7. The *Registered Operator* will then present the Registration documentation to a *NSW Service Centre* and pay the necessary fees to complete the registration.
8. When the registration has been completed, the *Registered Operator* will advise the *Registration Officer*, who will in turn advise CHMC

Should the *Responsible Person* be unsure of any aspect of an application for registration, the *Registration Officer* will be contacted to clarify the uncertainty.

Should the *Registration Officer* or *Registered Operator* be dissatisfied with any decision by CHMC, an appeal may be lodged. Any appeal will be determined by the CHMC *Eligibility Committee*. Any decision by the *Eligibility Committee* will be final

**LINKS: RMS Liaison Officer**  
**CHMC Website**

[RMSliaison@heritagemotoringcouncil.org.au](mailto:RMSliaison@heritagemotoringcouncil.org.au)  
<http://heritagemotoringcouncil.org.au/>

# CLUB FLOW CHART

