

# CHMC NSW Inc. ANNUAL YOUTH AWARDS GUIDELINES



## OUR YOUTH ARE OUR FUTURE



**CHMC ANNUAL YOUTH AWARDS were established and funded by the Council of Heritage Motor Clubs NSW Inc. to inspire and encourage young enthusiasts to be involved with historic vehicles**

CHMC NSW Inc. recognises that enthusiasm for historic vehicles can be expressed in different practical and creative ways, so it sees value in supporting young people with their efforts in either vehicle restoration or conservation, or in their studies of vehicle history or their creativity in capturing images of historic vehicles.

**Council offers grants to young people aged 10 to 30 years** undertaking projects related to historic vehicles in NSW. The awards are offered in four categories:

- **Preservation and Conservation:** to encourage conservation of an original vehicle
- **Restoration:** to support efforts in the repair and renewal of a historic vehicle
- **Research:** to promote enquiry into and documentation of a historic vehicle or vehicles,
- **Photographic:** to recognise photographic projects capturing the essence of historic vehicles and the communities that support them.

**The CHMC Youth Awards aim to encourage young enthusiasts to:**

- Become the next generation of custodians of Australia's automotive heritage
- Be involved with the historic vehicle community, and to
- Preserve or restore of historic vehicles

**By:**

- **assisting young people to undertake projects** involving historic vehicles, or
- **recognising excellent historic vehicle projects** recently completed by young people.

**Applicants must be nominated and supported by a CHMC affiliated club**, and be, or have been recently, engaged in a project that aligns with the Award's criteria. The awards are merit-based, and applications will be assessed by specialists in each of the four categories.

**The AWARDS are a financial grant of up to \$2000**, acknowledging the personal effort and costs involved in historic vehicle projects. The Award may be used, for example, for tools, materials, vehicle parts or equipment; to gain relevant skills or training; to pursue heritage vehicle studies or to promote of historic vehicle communities, i.e. CHMC clubs.

The amount awarded annually may be either:

- Awarded in part or whole to an Applicant, at the discretion of the CHMC NSW Inc. Committee, **or**
- Allocated to several Applicants, at the discretion of the CHMC NSW Inc. Committee.

## AWARD CATEGORIES

**Preservation and conservation**, encourages young people to engage with the scientific approaches to preserve and conserve an original historic vehicle, including documentation

*Eligible projects could be: an original 1972 Holden Kingswood; an original 1954 Ferguson TEA20 tractor; or the development of a conservation plan for a historic vehicle.*

**Restoration**, supports young people to use appropriate techniques for the repair or restoration of a historic vehicle, including documenting the restoration process

*Eligible projects could be: e.g. a 1980 Holden; a 1928 BSA motorcycle; a 1944 jeep; a 1964 Dodge AT4 truck.*

**Research**, acknowledges young people who've studied and documented, to a high standard, a historic vehicle or vehicles in NSW, or an aspect of automotive history in NSW

*Eligible projects could be: e.g. the first motor vehicle/s in a locality or region; history of a motor vehicle business e.g. a garage or bus company*

**Photographic**, recognises young people who've created, to a high standard, photographic works on a historic vehicle theme,

*Eligible projects could be: e.g. the conservation or restoration of a historic vehicle; the activities of a CHMC club; or a traditional trade e.g. lining and scrollwork.*

**Research and Photographic projects** may highlight the individuals and communities that support historic vehicles in NSW, however historic vehicles must be the focus.

## ELIGIBILITY - APPLICANTS

**Applicants must be:**

- **Aged between 10 and 30 years** at December 31 in the year the Award is made
- **Nominated by a club that is a member of CHMC NSW Inc.** (Applicant does not have to be a member of the nominating club when applying)
- A permanent resident of New South Wales and an Australian citizen

**Applications will be considered from a small group** undertaking a single project

Applicants may make more than one application, but not in the same year

**Projects may:**

- Be currently underway at the time of application
- Have been completed in the previous 12 months
- Be associated with the applicant's coursework at a secondary or tertiary institution.

## ELIGIBILITY - VEHICLES

**Vehicles** in all projects nominated, including in Research or Photographic categories:

- May be either a **historic motor car, truck, motor cycle or tractor**
- **Must have been built 30 or more years ago**
- **May be original, unrestored or restored** in a historically correct condition
- Must be intended for personal or community use, and not for resale
- Must be stored or garaged in NSW
- **Do not have to be owned by the applicants**
- Modified or individually constructed vehicles (ICVs) are not eligible.

## INSTRUCTIONS TO APPLICANTS

Before completing the Application Form you must **seek the support of a club that is a member of the CHMC NSW Inc.** Clubs are listed on the CHMC website

**With your Application Form** please **include a brief submission describing your project:**

1. What you have done with it so far and why
2. Why you're interested in historic vehicles, what influenced your interest in historic vehicles
3. What you hope to achieve or do with your project

4. Any community group involved with your project, e.g. local museum; machinery club
5. Any specific aspects of your project you need financial assistance with and cost estimate
6. The date you anticipate finishing your project, **or** the date you completed your project
7. Include pictures and/or videos of your project

**Research and Photographic Award** applications must be accompanied by the completed projects nominated

#### Note

- **If you are under 18 your parent or legal guardian must sign your Application Form**
- If your project is currently part of a course that you are enrolled in include a signed letter of support from your course teacher or course administrator
- **Submit your completed Application to the club nominating you for the Award.** If the club endorses your application they will submit your Application to the CHMC NSW.

## INSTRUCTIONS TO CLUBS

#### Nominating club:

- **Must be a current financial member of CHMC NSW Inc.**
- Is prepared to **provide a suitable mentor or mentors** to assist and monitor Applicants
- Will ensure that club mentor/s hold a current **NSW Working With Children Check** if Applicants are aged under 18
- Will provide Council with **brief 6-monthly reports**, covering progress

Before submitting a Nomination please ensure that your Committee assesses that the applicant's intended project or completed work is eligible and worthy of the club's support.

1. Complete the Club Nomination Form
2. Forward Nomination Form, Application Form and all supporting documents and images to the CHMC NSW Inc. Secretary by the **Awards closing date - March 1st**.
3. Council will advise the club and the Applicant of the outcome.

#### Council recommends clubs:

- Present **club membership to successful Applicants**
- **Promote successful Applicant's projects in local media**, and share with Council details of any promotional activities

## ASSESSMENT CRITERIA AND SELECTION PROCESS

#### Assessment Criteria:

- Potential to **encourage young people into the heritage vehicle sector**
- Applicants **capacity to deliver** the project or work, in a reasonable time frame
- **Realistic budget** for project or work currently underway, **or costs involved** in a completed project
- **Viability**, including availability of resources, mentoring and administration
- **Quality** of completed projects nominated for Awards of Excellence
- The **relevance** of the project or work to Council's Objectives
- How the project or work will be **used in the future** by the applicant/s
- Connection to the **importance of heritage vehicles and historic vehicle clubs**
- Consideration of **club and community participation and engagement** with the project.

#### Selection Process

1. Applications will be initially assessed by the CHMC NSW Inc. Committee in accordance to the Assessment Criteria
2. **Additional expert advice** may be sought by the Committee **from external specialists**
3. Once applications have been reviewed and decisions finalised, **all applicants will be informed of the results** by the Secretary of the CHMC NSW Inc.
4. The adjudicating Committee's decisions will be final.

## CONDITIONS

*The Council of Heritage Motor Clubs NSW reserves the right to change, amend or extend the requirements, conditions and criteria for the CHMC Annual Youth Awards*

### Awards

- **The maximum amount awarded annually is \$2,000.** This amount may be changed, by a motion at a CHMC NSW Inc. Delegates Meeting. Awards may be supplemented by additional allocations from CHMC clubs, or donations from sponsors or benefactors, accepted at the discretion of the CHMC Committee
- **One or more awards may be presented** each year
- Allocations of the Award grants are the responsibility of the CHMC NSW Inc.
- **No one other than the Awardees will be presented with Youth Award grants**
- Awardees are to **provide CHMC NSW Inc. with a report when their project is completed**
- Successful applicants may only receive an Award twice
- At the discretion of the CHMC NSW Inc. **Awards might not be offered**

### Categories

- **Preservation/Conservation and Restoration Categories** Applicants must submit photographs of the vehicle they propose to be or are working on with their application
- **Research Category** Applicants are required to **submit their completed research project with their Application**, as a non-fiction, article style work, 1500-2000 words, with footnotes, references and bibliography
- **Photographic Category** Applicants are required to **submit their completed project with their Application**. Images may be taken on any film, digital, or smart phone camera, shot in any style, black & white or colour. A minimum of 30 still images, or 5 minutes post-production running time for video, is required. Works entered must have been entirely the applicant's work, including creation, editing, image manipulation and post-production. Stock images or clip art will not be accepted.

### Copyright

- **All material submitted by applicants to CHMC NSW Inc. must not breach copyright law or include any illegal material** (the onus of responsibility is the Applicants).
- Images and text submissions should be applicants own work, and if not, details of the copyright owner/s must be provided.
- **All applicants retain copyright in their own works, but Awardees grant a limited license** for their project images or texts to be used as detailed in the Application Form to CHMC NSW Inc.
- All applicants and/or their legal guardians agree that the **CHMC NSW Inc. may, reproduce original images and text submitted by the applicants in CHMC's media**

### Privacy

**Images of Applicants will only be published by CHMC NSW Inc. with their consent**, or if under 18 they and their legal guardian's consent.

The **CHMC NSW Inc. values your privacy**. The following statements outline how we collect, use, and protect your personal information in relation to your participation in our Annual Youth Awards.

- **Information Collection** We collect personal information from applicants to administer and facilitate the CHMC Annual Youth Awards. This information may include: Name, age, and contact details (e.g., email address, phone number); Educational details; Accomplishments and contributions in relation to the Awards.
- **Use of Information** We use the personal information we collect for the following purposes: Communicating with applicants regarding their involvement; Verifying eligibility and managing applications;

Promoting and publicising the achievements of Award recipients; Improving the quality and relevance of the Awards.

- **Data Security** We take all necessary and reasonable precautions to protect the personal information we hold from misuse, loss, unauthorised access, modification or disclosure.
- **Sharing of Information** We do not sell or rent personal information for marketing purposes.
- **Consent** By participating in the CHMC Annual Youth Awards and submitting personal information, you consent to its collection, use, and disclosure as described in these Guidelines. You have the right to withdraw

your consent at any time by contacting CHMC NSW Inc.

- **Access and Updates** You have the right to access, correct, or delete your personal information held by us. For enquiries, requests, or to exercise your rights, please contact CHMC NSW Inc.
- **Complaints** If you have a privacy-related complaint, please contact the CHMC NSW Inc. Secretary, [secretary@heritagemotoringcouncil.org.au](mailto:secretary@heritagemotoringcouncil.org.au)
- We may update our privacy management periodically to reflect changes in our practices or legal requirements.

### KEY DATES

**March 1st** - **Deadline for receiving Applications and Nominations at CHMC NSW Inc.** from affiliated clubs

**May 1st** - **Applicants and clubs will be notified** of the outcome of their submissions. Grants will be allocated as soon as practical by the CHMC Treasurer

**May Awards will be announced by CHMC NSW Inc.** in its print and online publications as soon as practical

**Successful Applicants will be celebrated** at the next CHMC NSW Inc. Delegates Meeting  
**From September 1<sup>st</sup> Nominations for Youth Awards for the next year will be accepted**

### DEFINITIONS

For the purposes of these Guidelines the following definitions apply:

**Conservation** - looking after an object, a vehicle, to retain its cultural heritage significance. Does not prevent an object from operating but ensures it's appropriately and sympathetically operated. Procedures include preservation, protection, maintenance or repair with the least possible intervention. The maximum amount of the original materials and components, in as unaltered a condition as reasonably possible, are preserved.

**Original** - the object's condition is predominantly as provided by the manufacturer or as first supplied new by the dealer/agent. Vehicle is not restored and must be unmodified. Vehicle, parts or components might not operate at as-new levels of effectiveness, some components may have been replaced with authentic or like-for-like items, due to normal ageing, wear and tear e.g., tyres, belts, hoses, and appropriate basic safety items added e.g. indicators, seat belts. Only minor repairs within the scope of Preservation are acceptable.

**Preservation** - actions maintaining an objects integrity and authenticity by retarding deterioration and preventing damage to ensure survival in original form as long as possible. It is not irreversibly altered or changed. The appearance of the object is not the prime factor, retaining the maximum amount of original materials, components and finishes are. Repairs must be done with minimal intervention and be reversible. Involves careful examination, documentation, treatment and maintenance, and includes ensuring survival of related technical and historical records.

**Restoration** - actions taken to repair or renew an object, a vehicle, by removing signs of wear and use to return it to a known earlier, authentic condition, e.g. as close to its when new appearance as possible. Includes replacing or replicating missing or worn parts with authentic or new "like-for-like" materials or parts. Includes documentation of the vehicle pre, during and post restoration. Unlike in preservation, the object's restored appearance is often the prime factor, but the restorer's goal should also be to return the object's appearance to its known earlier and authentic condition.

***If you have questions about the Awards please contact the CHMC Committee***

[secretary@heritagemotoringcouncil.org.au](mailto:secretary@heritagemotoringcouncil.org.au)

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